



**Linda S. Adams**  
Secretary for  
Environmental Protection

# Air Resources Board

---

**Mary D. Nichols, Chairman**  
1001 I Street • P.O. Box 2815  
Sacramento, California 95812 • [www.arb.ca.gov](http://www.arb.ca.gov)



**Arnold Schwarzenegger**  
Governor

February 27, 2008

Dear Sir or Madam:

The Air Resources Board (ARB) staff invites you to participate in a public workshop on March 11, 2008 to discuss development of local government protocols. Staff will present initial concepts for developing a Municipal Operations Protocol, which will be the first in a suite of protocols to assist cities and counties in California to establish a baseline greenhouse gas (GHG) emissions inventory and provide methods to quantify GHG emission reductions.

Local government protocols will be an integral tool in ARB's implementation of the California Global Warming Solutions Act of 2006 (AB 32; Statutes of 2006, chapter 488). ARB staff is partnering with the California Climate Action Registry and ICLEI, Local Governments for Sustainability, to develop the local government protocols.

At the workshop, ARB staff will provide an overview of the scope of a Municipal Operations Protocol, timeline for development, and respond to comments. The workshop will be held at the following time and location:

Date: Tuesday, March 11, 2008  
Time: 9:00 AM – 12:00 PM (Pacific Time)  
Location: Byron Sher Auditorium  
Address: Cal/EPA Headquarters  
1001 I Street (2<sup>nd</sup> Floor)  
Sacramento, CA 95814

A workshop agenda and presentation will be posted prior to the workshop meeting at ARB's Greenhouse Gas Inventory and Reporting website at:

<http://www.arb.ca.gov/cc/protocols/localgov/localgov.htm> (see the Workshops and Meetings link), and made available in hard copy at the meeting.

For those unable to attend the workshop in person, a live internet webcast with audio and video will be available at [www.calepa.ca.gov/broadcast](http://www.calepa.ca.gov/broadcast). During the webcast audience will have the opportunity to submit questions and comments by e-mail.

*The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.*

California Environmental Protection Agency

---

Local Government Protocols Workshop  
February 27, 2008  
Page 2

Notification of future activities for the local government protocols will be broadcast via our Climate Change electronic mailing list. You may join the list via the link (see Join Email Lists) at our Climate Change website at: [www.arb.ca.gov/cc/cc.htm](http://www.arb.ca.gov/cc/cc.htm). This website also includes notices of other ARB activities and public meetings related to the implementation of AB 32.

Directions to Cal/EPA Headquarters and public transit information can be found at the California Environmental Protection Agency's web site at [www.calepa.ca.gov/epabldg/location.htm](http://www.calepa.ca.gov/epabldg/location.htm). If you have special accommodation or language needs, please contact Support Staff as soon as possible, via phone at (916) 322-6076, or email at [ksnyder@arb.ca.gov](mailto:ksnyder@arb.ca.gov). TTY/TDD/Speech-to Speech users may dial 7-1-1 for the California Relay Service.

We welcome and encourage your participation at this workshop. If you have any questions regarding the workshop, please contact Mr. Webster Tasat, Manager of the Emission Inventory Analysis Section at (916) 323-4950 or email at [wtasat@arb.ca.gov](mailto:wtasat@arb.ca.gov). I can be contacted at (916) 323-8413, or [rbode@arb.ca.gov](mailto:rbode@arb.ca.gov).

Sincerely,

/s/

Richard Bode, Chief  
Emission Inventory Branch  
Planning and Technical Support Division

cc: Webster Tasat, Manager  
Emission Inventory Analysis Section